



BROOKSIDE COLLEGE BOOKLIST ONLINE ORDERING INSTRUCTIONS



PLEASE READ CAREFULLY as the process may have changed from previous years

DUE DATE: 6 DECEMBER 2024

Important Information

- All Packs will be Home Delivered during December/January if placed by the due date.
- Orders **must be placed by the due date above** in order for your child to receive their pack for the first day of Term 1.
- **Orders place after the due date may NOT be processed until early February due to our extremely busy schedule in December/January.**
Paperchase will do their best to ensure timely delivery, but orders placed after the Due Date **are not guaranteed to be delivered before school starts.** We apologise if you are a new enrolment or missed the due date due to unavoidable circumstances, but the school is aware your pack may not be ready on the first day of school, so your child should not be disadvantaged.
- Prep, Year 1 and Year 2 packs will be delivered to the school* for distribution to the students at start of Term 1.
- Year 3 – Year 9 orders will be delivered to your nominated delivery address before the start of Term 1 if placed by the due date
- **Do not put the school address as your nominated address. If you do, it will be returned to Paperchase and you may be charged a re-delivery fee.**
- All packs will be delivered and cannot be collected from Paperchase.
- Complete packs only (Prep-Year 6) can be ordered through Paperchase. We do not have a walk-in shop and individual items cannot be purchased. All orders must be placed online.
- Orders placed after the due date will also incur additional Processing, Handling and Delivery charges as outlined below.

* All late orders will be delivered to home address for all year levels (school delivery for Prep to Year 2 must be made by Due Date).

Delivery Service: All home-delivery orders will be delivered to your nominated delivery address via Australia Post. Please note that specific delivery times cannot be requested. **AUTHORITY TO LEAVE will automatically apply to all orders.** If you have particular requirements - e.g. have a particular place you'd like the parcel left, please note this in the **Order Instructions/Notes** section on the checkout page.

ORDER DATE	Processing, Handling & Delivery Fee
Up to 6 December	-
6 December-1 st February	+\$10 per pack

Online Booklist ordering will close on 1 FEBRUARY 2025.

You will not be able to order through our dedicated Booklist Website after this date. Please order early to avoid disappointment

Online Ordering Procedure

1. Go to <https://booklist.paperchase.com.au>
2. Enter the correct school access code depending on year level for 2024:
 - **Prep, Year 1, Year 2** (standard packs, delivered to school) - **BTSBROOKP2**
 - **Years 3 – 6** (standard packs, home delivered) – **BTSBROOK36**
 - **Years 7 – 9** (choose your items, home delivered) – **BTSBROOK79**

Access code must be entered. Searching for school will not work
3. Click 'Create Order'
4. Enter student's first and last name, choose year level from the drop-down list and click 'Continue'
5. Add any optional items to your order (if applicable) and click 'Add Order to Cart'.
6. You may then either Checkout or Add Another Student.

Please check your E-mail for order receipt. *If you do not receive email confirmation, please email booklist@paperchase.com.au directly to confirm your order was placed correctly. Please do not put the school email address down as your contact.*

PLEASE NOTE: Payment must be made during the online ordering process, by **Visa or Mastercard** (credit card or debit card accepted). ZIP Pay also available*

* **ZIP** Interest free, nothing to pay upfront, flexible repayments. You will need an active Zip account. Conditions apply: <https://zip.co/create-an-account>

If you elect not to purchase the book pack through Paperchase **please ensure children come to school on the first day** with the required **materials** as **detailed on the Student Book Pack List.**

BROOKSIDE COLLEGE BOOKLIST

PREP 2025



DUE DATE - PLEASE SUBMIT ORDER ONLINE BY: 6-DEC-2024

PREP 2025

Code	Qty	Item Description	Each	Total
SECTION A: CURRICULUM CONTRIBUTIONS - \$100				
<i>This charge covers the cost of providing additional materials and resources to students used in the course of instruction in curriculum and specialist classes throughout the year to enhance your child's learning. This year, this charge also includes the cost of the following: •Phonics program •Digital subscriptions (Essential Assessment, Seesaw, Scribi, Studyladder) •Book boxes</i>				
SECTION B: OTHER CONTRIBUTIONS				
<i>At Brookside College we are committed to providing the very best education for all our students through high quality program and facilities. Each year, we invite parents to support the improvement of College facilities and technology by way of voluntary contribution. There is always an ongoing need to improve and maintain outside areas for students as well as to provide up to date equipment. Parent voluntary contributions help contribute to these following costs: ICT, General Grounds and Maintenance. You will have the option of contributing \$50, \$100 or \$150 with your online order.</i>				
SECTION C: STUDENT BOOKPACK				
<i>Sold as a pack only, items can not be altered. "Price each" only applies when purchased as complete pack and may not reflect individual retail prices.</i>				
4231054	2	CAPRICE FACIAL TISSUE ULTRASOFT 2 PLY 100 SHEET <i>THIS ITEM WILL BE SUPPLIED IN CLASSROOM AND NOT INCLUDED IN INDIVIDUAL PACK</i>	\$1.32	\$2.64
4260905	1	PREMIUM COPY PAPER A4 80GSM WHITE <i>THIS ITEM WILL BE SUPPLIED IN CLASSROOM AND NOT INCLUDED IN INDIVIDUAL PACK</i>	\$6.55	\$6.55
7009478	1	WESTCOTT SCISSORS SCHOOL 6in BLUE	\$1.65	\$1.65
7011886	3	FABER-CASTELL JUNIOR TRIANGULAR GRIP PENCILS HB	\$0.55	\$1.65
7057080	3	STAEDTLER PENCIL NATURAL JUMBO TRIANGULAR HB	\$0.61	\$1.83
7000485	2	FABER CASTELL PENCIL JUNIOR COLOURED WITH SHARPENER	\$5.39	\$10.78
7046807	2	CRAYOLA BROADLINE JUMBO CLASSIC COLORS MARKERS PACK 10	\$5.45	\$10.90
4001373	1	PICTOR 2 HOLE METAL SHARPENER	\$0.66	\$0.66
7057426	4	STAEDTLER 920 GLUE STICK 35G	\$1.93	\$7.72
4010263	1	LIBRARY FOLIO NAVY BLUE 37X28CM REINFORCED EDGE (LIBFOLIONB)	\$8.09	\$8.09
4000413	2	PICTOR PREMIUM 330 X 240 64 PAGE STORY BOOK 24MM PLAIN/RULED 100GSM EXPLORERS	\$1.98	\$3.96
4000185	10	PICTOR MEGA SPACEBUDDIES SCRAPBOOK 100GSM 64 PAGE 330 X 240MM	\$1.49	\$14.90
4380620	1	READING TREK DIARY HOME READER	\$4.51	\$4.51
7101703	1	MOKI DROPS HEADPHONES BLACK	\$10.73	\$10.73
7073919	1	SPIRAX P118A EXERCISE BOOK 12MM RULED 70GSM 48 PAGE A5 RED	\$1.16	\$1.16
4000536	1	PICTOR PREMIUM 330 X 240MM 64 PAGE MEGA STORY BOOK 24MM PLAIN / DOTTED THIRDS 24MM 100GSM PINK MOON	\$1.98	\$1.98
4001090	3	PICTOR TRIANGULAR BLACK WHITEBOARD MARKER BULLET TIP 4.4MM	\$1.49	\$4.47
4000246	1	PICTOR PREMIUM MINI 225 X 175MM 48 PAGE EXERCISE BOOK 8MM RULED 70GSM MOON	\$0.61	\$0.61
4001359	1	PICTOR PREMIUM TWISTABLE CRAYONS PACK 12	\$4.84	\$4.84
4010002	1	PACKAGING: BTS BOX	\$0.00	\$0.00
			Total	\$99.63

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