



DATE: 23 July 2019 **TIME:** 6.00 pm

MEETING: **BROOKSIDE P-9 COLLEGE COUNCIL – Minutes of Ordinary Meeting**

ATTENDEES:

Adam Bright (Acting Principal) (DET)	Carly Marriner(Vice President)	Peter Auld(Treasurer)
Christian Anderson	Patrick Clark (DET)	Lucia Storrar(DET parent)
Jacqueline Hair (DET parent)	Melanie Kelty	
Kaelan Marriner(Student rep)		

OBSERVERS: Karen Fernandez (Business Manager)

CHAIR: Rachel Morgan (President)

MINUTES: Karen Fernandez

QUORUM REQUIREMENTS

MET? Yes

AGENDA ITEM	ACTION
1. Apologies/Absences/Welcome	Apology- Jacqueline Partridge, Jayden D’Souza(Student rep), Renee De Bono(DET), Luke Meissner(DET) Absence - Joan Anne(Elshafie), Manika Siroh
2. Business arising from previous meeting / Minutes	Business Arising: <ul style="list-style-type: none"> • Dale Thompson is the Year 9 co-ordinator • Grant Puxley is the Year 8 co-ordinator • Lindsay Wehrwein is looking after Year 7 to Year 9 KLA. • Madeline Drinkall’s departure has been replaced internally by other teachers

	<p>Motion: <i>“That School Council approve the minutes of the June 2019 School Council meeting as presented”.</i></p> <p>Moved: <i>Melanie Kelty</i></p> <p>Seconded: <i>Jacqueline Hair</i></p> <p>All in favour. Carried</p>
<p>3. Correspondence (inward & outward)</p>	<p>Outward</p> <ul style="list-style-type: none"> • Nil <p>Inward</p> <ul style="list-style-type: none"> • Dobsons’ email – windcheaters are currently in production. Retail prices -Size 4C - 14C @ \$33.00, Size S - L @ \$39.95
<p>4. Reports</p> <p>4.1 Acting Principal’s Report</p>	<p>Adam – Acting Principal’s Report as tabled.</p> <ul style="list-style-type: none"> • Monday 15th of July we had our final Curriculum Day for 2019. The teaching staff worked with Bronwyn Jones. Bronwyn is a Doctoral Candidate at The University of Melbourne, teaches at MGSE and has her own consulting business. • Over the holidays a major project has been undertaken by our Maintenance Team. They have created a new Food Tech space that has been constructed alongside the current Food Tech room. The team have also completed other minor works around the school that are much easier and safer to do when the students are out. • Enrolments- Our Year 6 into 7 transition numbers are currently showing 141 students with 32 new students entering into Brookside. Prep enrolments have steadily come in and we are now at 51 students. • Staff Recruitment- new staff members are Ross Addicott, Rebecca (Becky) Huddlestone, Danni Benson, and Marie Bertan. - Liam McDermott left at the end of Term 2 and James Finnigan will finish up with us at the end of week 3 this term. We are currently recruiting to find a suitable replacement. • Staff Opinion Survey- On the recent Curriculum Day all school staff completed the Staff Opinion Survey • Parent Opinion Survey – Randomly chosen parents were emailed the Parent Opinion Survey this week <p>Motion: <i>“That School Council approve the Principal’s report as tabled”.</i></p> <p>Moved: <i>Christian Anderson</i></p> <p>Seconded: <i>Lucia Storrar(DET parent)</i></p> <p>All in favour. Carried</p>

4.2 Finance Sub-Committee

Tabled reports:

- Operating Statement (June 19)
- Balance sheet (June 19)
- Minutes from July 2019's finance sub-committee

Motion: *"That School Council accept the tabling of the operating statement & balance sheet for June 19".*

Moved: Lucia Storrar(DET parent)

Seconded: Melanie Kelty

All in favour. Carried

Motion: *"That School Council accept the record of the July 2019 Finance Sub-committee meetings as true and accurate".*

Moved: Lucia Storrar(DET parent)

Seconded: Melanie Kelty

All in favour. Carried

Motion: *That School Council move that all statements and payments as tabled for the School Purchase cards for the months of June 2019 be accepted.*

Moved: Lucia Storrar(DET parent)

Seconded: Melanie Kelty

All in favour. Carried

Motion: *That School Council approve the write off of outstanding family charges for the coming month of July 2019 relating to outstanding school fees, completed camps, excursions and incursions.*

Moved: Lucia Storrar(DET parent)

Seconded: Melanie Kelty

All in favour. Carried

<p>5 General Business</p>	<p>Motion: <i>That School Council approve the Grade 4 Camp</i> Moved: <i>Kaelan Marriner(Student rep)</i> Seconded: <i>Jacqueline Hair (DET parent)</i> All in favour. Carried</p> <p>Motion: <i>That School Council approve the signing of the Lift Shop Agreement for the servicing of the lifts in the Northern Building.</i> Moved: <i>Carly Marriner</i> Seconded: <i>Melanie Kelty</i> All in favour. Carried</p> <ul style="list-style-type: none"> - Year 8 camp documentation is currently being prepared and will be sent the school council via email for approval. - Nov dates preferred to allow time for parents to make payments - Campaspe Downs location preferred as they have already been to Rumbug in Grade 5
<p>6 Other Business (From the Floor)</p>	

Meeting closed: 6.50 pm **Next Meeting:** 20 August 2019

I acknowledge these minutes to be a true and accurate account of the School Council meeting held on the 23 July 2019.

Principal: _____ School Council President: _____