



PERSONAL PROPERTY POLICY

Purpose:

To explain Brookside P-9 College's policy in relation to personal property and to ensure that special or valuable items of personal property are not brought to the college.

Scope:

This policy applies to all college activities, including camps and excursions.

Policy:

Brookside P-9 College understands that staff and/or students may sometimes like to bring items of personal property to the college.

The Department of Education and Training does not have insurance for personal property of staff, students and visitors. Brookside P-9 College does not take responsibility for items of personal property that are lost, stolen or damaged at the college or during college activities. Damage to personal property brought to the college is the responsibility of the owner of that property.

Brookside P-9 College encourages staff and students not to bring items of value to the college, or to obtain appropriate insurance for such items.

If students bring items of value to the college, they may be confiscated and stored securely at the General Office until the end of the day, when the items may be collected by the student and/or parent.

Review Cycle:

This policy was last updated in May, 2018 and is scheduled for review in 4 years.